The B1 assessment scale is used to assess your written performances based on four main criteria.

B1 assessment scale			
Task achievement	Organisation and layout	Lexical and structural range	Lexical and structural accuracy
In your text you should			

Task achievement
- include typical criteria of the text type *(e.g. title, headings, subheadings …)*
- address all the content points (= bullet points) with supporting details
- pay attention to the operating verbs used in the bullet points *(e.g. discuss, mention, suggest, evaluate, …)*
- complete the task within the required number of words (+/– 10%).

Please note: If you completely fail to address the task (receiving 0 points), the other criteria will not be assessed at all.

Organisation and layout
- use clear structures *(introduction, body paragraphs, conclusion)*
- organise your ideas logically and link them well within the text *(use appropriate linking devices)*
- use paragraphs meaningfully
- be aware of different layout conventions for different writing tasks/text types.

Lexical and structural range
- use a wide range of vocabulary and structures
- avoid repetition
- pay attention to the correct register *(formal/informal).*

Lexical and structural accuracy
- use grammar and vocabulary correctly and accurately
- use linking devices correctly
- spell words correctly
- meet punctuation standards.